JOB DESCRIPTION

CONVEYANCER/LEGAL EXECUTIVE - RESIDENTIAL PROPERTY

NORWICH

Full Time Positions

Would you like to work for a top regional law firm committed to providing high quality legal service across a wide range of practice areas? We are growing our Norwich Residential Property Team and recruiting for proactive and confident team players to join this hardworking team.

This is a fantastic opportunity for experienced and forward-thinking conveyancers/legal executives. We are looking for two enthusiastic candidates who have conveyancing experience and enjoy working as part of a team in a friendly open plan office environment.

The right candidate should be able to demonstrate that they can work within a structured team with clear responsibilities and must be able to use their own initiative. A core focus of the team, and wider firm, is on outstanding client care, we are therefore looking for candidates with excellent communication skills who are confident in dealing with client enquiries.

This is an exciting opportunity for personal development in a forward-thinking city centre firm with a great working environment and office culture. The successful candidate will benefit from staff perks, with the opportunity to progress and develop their career.

These positions will be closed on offer, please apply as soon as possible. To apply please download the application form, complete and send this along with your CV to:

rlaws@fosters-solicitors.co.uk

Applications sent by post should be sent to:

Rebecca Laws, Fosters Solicitors LLP, 19 Bank Plain, Norwich, Norfolk, NR2 4FS.

Please apply in person this post will not be filled through agencies. We are an equal opportunities employer.